

6 September 2023

Dear Parents and Guardians

Important Update: Migration to Flexischools Cafeteria System

We wanted to inform you of an important change regarding our Cafeteria ordering system at Corpus Christi College. We will be migrating from the QuickCliq system for Junior School families to a new and improved system called Flexischools.

When

This change will take effect from the first day in Term 4, 2023.

Why

This migration will create alignment across the College, providing a more consistent experience for families. Flexischools offers several benefits, including enhanced functionality, a user-friendly interface, and improved account management features. We believe this transition will greatly improve the overall cafeteria experience for both students and parents.

What action is required from Junior School parents

To ensure a smooth transition, we kindly request you to set up your Flexischools accounts following the instructions provided in this link: <u>Flexischool Account Setup Instructions</u>. The instructions will guide you through the process, enabling you to create and manage your account efficiently. If you have an existing Flexischools Account, you may simply add another student to your account.

Please ensure that you contact QuickCliq to request a refund on the balance of your account, if there is any. This unfortunately cannot be done by the College on your behalf, each individual family must request the balance to be returned.

Support

If you encounter any technical difficulties or have any questions during the account setup process, please contact our IT Helpdesk via email at helpdesk@corpus.wa.edu.au or by phone at 08 6332 2574. They will be more than happy to assist you with any queries or concerns you may have. If you have any general enquiries, please contact Claire Newsham, Assistant Business Manager at claire.newsham@cewa.edu.au.

Additionally, for any accounts and credit card refund-related inquiries, we would like to remind you that QuickCliq still handles these processes directly. You can find detailed information on how to proceed with account and credit card refunds in QuickCliq's FAQ section: QuickCliq FAQ - Parents.

We appreciate your understanding and cooperation during this migration process. Thank you for your ongoing support and collaboration.

Best regards

Marie-dominique O'Connell Business Manager